
Article 1
General provisions

A public selection based on qualifications and interview is announced for the award of 47 grants for conducting research activities (hereafter referred to as research grant) at the University of Campania "Luigi Vanvitelli", as per Annex A, integral part of this decree. The total length of the award established under the provisions of this call, including any renewals, may not exceed 6 years, excluding any period during which the grant coincides with a research doctorate, within the maximum limit of the legal duration of the relevant course. Any renewal, upon request of the Scientific Head (tutor), is subject to both the approval of the Departmental Board concerned and the actual availability of funds. This notice will be posted on the electronic register of the University of Campania "Luigi Vanvitelli" and publicized on the University website: www.unicampania.it and by the Ministry of Education (MIUR). This posting should be considered to all intents and purposes as official notification. All applicants who have not been notified of exclusion from the competition must therefore present themselves, with no further notice, at the examination venue on the day and at the time established in Annex A, with a currently valid identification document.

Foreign applicants and foreign residents who have requested to attend the interview via Skype will be contacted by the Selection Board at the date and time indicated.

Article 2
Emoluments, tax and social security

The gross amount of the research grant referred to in Annex A is paid in monthly instalments deferred to the research activity net of the charges to be borne by the granting administration. To this amount will be applied social security deductions payable by the research fellow and the insurance premium for cover against accidents and civil liability. In matters of taxation, the provisions of Article 4 of Law No. 476 of 13 August 1984 will apply. In matters of social security, the provisions referred to in Article 2, paragraphs 26 et seq. Of Law No. 335 of 8 August 995 and subsequent amendments will apply. In the matter of compulsory maternity leave, the provisions of the Decree of the Minister of Labour and Social Security 12 July 2007, published in the Gazetta Ufficiale No. 247 of 23 October 2007 will apply. In matters of sick leave, Article 1, paragraph 788, of Law No. 296 of 27 December 2006 and subsequent additions and amendments will apply.

Article 3
One-off contribution for grant holders residing outside the Campania Region

In addition to the application to take part in the selection procedure for the award of a research grant, participants residing outside the Campania Region may also apply for the disbursement of a one-off contribution, by completing the specific form (annex 6).

In the application candidates must declare that:
1) they do not reside in the Campania Region;
2) they will undertake to return the contribution in the event of withdrawal from the contract signed;
Priority will be given to applicants who have obtained their academic qualification abroad (Italian and non-Italian applicants). The minimum amount paid will be established on the basis of the number of persons entitled up to the budget specifically allocated by the VANviteLi per la RicErca - V: ALERE plus programme 2018, while the maximum amount may not exceed € 5,000.00.

**Article 4**
Requirements for admission

The call for applications for admission is open to Italian and non-Italian citizens, without any restrictions of age and nationality, in possession of the following qualifications:

a) master’s degree/specialist degree and appropriate professional scientific curriculum;
b) equivalent qualification obtained abroad and appropriate professional scientific curriculum.

Admission requirements will be ascertained by the Selection Board.

Those who have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the Department awarding the research grant or with the Rector, the Director General or a member of the University’s Board of Governors, may not apply.

The requirements must be held on the date of the deadline established in the selection procedure for the submission of the application.

In the event that the candidate is in possession of a qualification obtained abroad, which has not been recognized as equivalent under international agreements or with the procedures referred to in Article 2 of Law No. 148 of July 11 2002, the Selection Board referred to in Article 6 below will evaluate, for the sole purpose of participation in the public selection, the conformity of the same to the equivalent qualification issued by Italian universities. To this end, the qualification must be translated and legalized by the appropriate Italian authorities abroad. Applicants who fail to produce this document with their application will be excluded.

Research grants cannot be awarded to permanent employees of the following: universities or institutes and public bodies of research and experimentation, the National Agency for New Technologies, Energy and Sustainable Economic Development (ENEA), the Italian Space Agency (ASI), any institutions whose post-graduate degree has been recognized as equivalent to the PhD degree in accordance with article 74, paragraph 4, of Presidential Decree No. 382 of 11 July 1980.

All candidates are admitted to the selection procedure with reserve. The Administration may, at any time, by reasoned provision, exclude the candidate for lack of the prescribed requirements.

**Article 5**
Submission of applications

The application form, written on plain paper, must be addressed to: Responsabile del Centro di Servizio di Ateneo per la Ricerca dell’Università degli Studi della Campania “Luigi Vanvitelli”, c/o Ufficio Protocollo, Piazza Luigi Miraglia, Palazzo Bideri – 80138 NAPOLI.

Applications must be sent, under penalty of exclusion, by **25/02/2020**, by one of the following methods:

- registered mail with acknowledgment of receipt or by express courier. For the purposes of compliance with the terms, the stamp and the date of the accepting Post Office will prevail;
- certified e-mail (PEC), to the following address: protocollo@pec.unicampania.it. To this regard applicants are advised that only emails sent by means of the applicant’s personal certified email and not through an uncertified or other certified email address will be considered. If the application is sent be email, applicants should attach files in pdf format.

The envelope with the admission application and the attached documentation must also bear the candidate’s personal details (name, surname and address) and the name of the competition, including the scientific-disciplinary sector.

In the application, drawn up in duplicate in accordance with Annex 1, the candidate must declare, under his/her own responsibility and under penalty of exclusion:
1) surname and name, place and date of birth;
2) tax code;
3) citizenship;
4) residence;
5) that he or she is in possession of the requirement established by the previous Article 4, specifying the name of the university where it was obtained and the date;
6) that he/she is not employed by: universities or institutes and public bodies of research and experimentation, the National Agency for New Technologies, Energy and Sustainable Economic Development (ENEA), the Italian Space Agency (ASI), any institution whose post-graduate degree has been recognized as equivalent to the PhD degree in accordance with article 74, paragraph 4, of Presidential Decree No. 382 of 11 July 1980;
7) that he/she does not have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the Department awarding the research grant or with the Rector, the Director General or a member of the University's Board of Governors;
8) the title of the research project, specifying the scientific-disciplinary sector for which the candidate intends to participate, and the name of the Scientific Head;
9) the possession of any preferential qualifications (PhD and/or medical specialization accompanied by appropriate scientific production, specifying the course followed, the date the degree was awarded, the mark obtained and the name of the awarding university).

The candidate is also required to specify the address at which he/she wishes any communications relating to the competition to be sent and to undertake to promptly report any subsequent changes that may occur.
The candidate may also specify, under the provisions of Article 20, paragraph 2, of Law No. 104 of 5 February 1992 assistance required in relation to any disability as well as the possible need for additional time.
Pursuant to article 39 of Presidential Decree No. 445 of December 28 2000, the signature on the application for participation in the competition is not subject to authentication; the application must be signed, under penalty of exclusion, in the candidate's own hand.
The following documentation must be attached to the application:
• personal declaration of certification, pursuant to Article 46 of Presidential Decree No. 445 of December 28 2000 (Annex 2) concerning the possession of the qualification referred to in Article 4, specifying the marks reported in the individual exams, the mark recorded in the degree examination and the date on which the exam was sustained;
• under penalty of exclusion, detailed curriculum, duly signed by the applicant, relating to scientific, academic and professional activity;
• any publications, complete with details (authors, title, journal/book, number of pages, year of publication);
• any other qualification or document that the applicant deems appropriate (in original or copy declared compliant) in support of professional qualifications, scientific production and aptitude for research (thesis, doctoral thesis, diplomas of specialization, Master’s degrees, certificates of attendance at post-graduate courses, obtained in Italy or abroad, degree dissertation, research doctorate theses, documented research activities in public and private organisations under contract, scholarship, assignment, etc.); these documents and qualifications may also be produced in English, French or Spanish and certified according to Italian law; furthermore, they may be attached to the application either in paper format, in pdf format or on any suitable and legible IT support, provided they are self-certified;
• copy of the tax code;
• duplicate copies of a numbered list (Annex 4) signed by the applicant, of all the documents and certificates presented, which should bear the same number specified in the list.
Pursuant to Article 19 of Presidential Decree No. 445 of December 28 2000, the declaration of conformity of the original copies of deeds and/or documents (Annex 3), kept or issued by a Public
Administration, a copy of a publication or a copy of qualifications or service may be presented in accordance with Article 47 of Presidential Decree No. 445, December 28, 2000. For the purposes of the assessment all the documents listed above must be sent together with the application for admission to the competition. The University assumes no responsibility for the loss of any notification due to inaccurate details of delivery provided by the applicant or failure or late communication of any change of the address specified in the application, nor for any postal or telegraph errors, or otherwise attributable to third parties, fortuitously or force majeure. For non-Italian applicants and foreign residents only, the interview may be carried out online. Applicants requiring this service should attach: a) request form for Skype interview (Annex 5) complete with the required information; b) Colour copy of both sides of identity card/passport. Italian and non-Italian applicants residing outside the Campania Region who wish to apply for the one-off contribution provided for in Article 3, should attach the appropriate form (Annex 6) duly completed.

**Article 6**

**Selection Board**

The Selection Board is appointed by Rector’s Decree and is made up of three members, including the Scientific Head of the research project, who is a member by right. The remaining two members must be chosen from the teaching and research staff, including from other universities, belonging to the scientific-disciplinary sector pertaining to the project or related sector. The Selection Board is chaired by a full professor, or in the absence of an associate professor, the member with greater seniority. Before the first meeting, the Selection Board establishes the criteria and methods of evaluation of the qualifications, within the limits set above. Based on the scores awarded, the Board draws up the final ranking of merit for public selection. The decision of the Board is irrevocable.

**Article 7**

**Selection**

Selection is based on qualifications and interview. For non-Italian applicants and Italian applicants resident abroad the interview may take place via Skype, upon verification of the identity of the applicant with the presentation of the colour document already attached to the application, at the agreed time and in the presence of the other candidates.

For each candidate the Board awards a maximum of 100 points, divided as follows:

- PhD thesis: UP TO 10 POINTS
- degree dissertation: UP TO 15 POINTS
- publications: UP TO 20 POINTS
- other academic, scientific and professional qualifications suitable for the research activity: UP TO 15 POINTS
- interview: UP TO 40 POINTS

The result of the evaluation of the qualifications is published in the Register of the Department concerned, prior to the interview. For competitions with interviews via Skype, the results must be published on the Web Portal of the relevant Department. Candidates who have achieved a score of at least 30 points in the evaluation of qualifications will be admitted to the interview.
Candidates who obtain at least 25 points at the interview will be considered eligible for the award. For the purposes of the final ranking, the result obtained in the evaluation of the qualifications is added to points gained at the interview. In the event of candidates placed on equal merit, preference will be given to candidates in possession of a PhD degree; in case of further parity preference will be given to the youngest candidate.

Should the assignee waiver or decline the grant within the terms established in the following Article 7 or withdraw, the grant may be awarded to a suitable candidate according to the ranking order, provided that the research is still current.

The ranking of merit is approved by Rector’s Decree and it is published on the University web page Ricerca – Research Grants. The aforementioned publication has official notification value and therefore no further communication will be sent to the winners.

**Article 8**

**Stipulation of the private law contract and termination of the relationship**

The award of the grant is formalized with the signing of a private law contract between the University and the candidate profitably placed in the final ranking. The contract includes the duration and annual amount of the grant, the methods of carrying out the activity as well as the number and frequency of the periodic monitoring of the research activity carried out by the researcher, incompatibilities, the rights and obligations of the grant-holder.

The research grant will be forfeited if the holder does not accept the grant within thirty days from the publication of the merit ranking list on the University web site as provided in the previous article. The fellowship is forfeited with the consequent automatic termination of the contract, in the following cases: failure to start research activities by the date indicated in the contract; unjustified suspension of research activity; violation of the provisions relating to the incompatibilities referred to in Article 5 of the Regulations on Awarding Research Grants.

The operating procedures for signing the contract will be announced on the publication of the merit ranking, together with the publication of the rankings, by means of a notice on the dedicated web page.

Research grants do not give rise to rights regarding access to University staff roles.

The status, details and personal qualities self-certified by the winner of the present selection procedure will be subject to appropriate checks, also random, regarding the truthfulness of the same by the University of Campania "Luigi Vanvitelli".

**Article 9**

**Responsibilities, rights and obligations of grant holders**

Holders of research grants should carry out their research activities - not simply provide technical support - in the context of the related research project or programme to be implemented. Research activity must be continuous in nature in close connection with the realization of the research activities set out in the award and should be carried out independently with no specification of working hours;

Grant holders, under penalty of the termination of the contract, are obliged to comply with the principles and duties set forth in Presidential Decree No. 62/2013 (code of conduct of state employees) as compatible.

For the purposes of carrying out their research activities, grant holders have the right to use the facilities and equipment of the organisation in which they carry out their activity according to the rules in force regarding those organisations. The research activity will be carried out mainly within said facilities, as well as externally, where expressly authorized by the Research Head and certified by the external facility.

Holders of research grants relating to the disciplinary sectors of the medical-clinical area may provide care exclusively in relation to the needs of the research project or programme, in the manner and within the limits provided therein.
Research activity is suspended during compulsory maternity leave and duly proven illness, it being understood that the entire duration of the grant may not be reduced due to the aforementioned suspensions. Any justified absence not exceeding thirty days overall over one year does not constitute a suspension and should not therefore be made up.

**Article 10**

*Incompatibility*

The grant is incompatible with employment relationships, even for a fixed term, without prejudice to the possibility that the holder may be placed on unpaid leave for the entire duration of the contract, as provided for by Article 22, paragraph 3, of Law No. 240 of December 30 2010. The grant is also incompatible with the participation in Degree Courses, Master's Degree courses, PhD Courses with scholarship or Medical Specialization. The holder of the grant may attend a PhD course without scholarship. Grants may not be combined with other scholarships awarded for any purpose, except for those granted by national or foreign institutions to supplement research activity with stays abroad.

**Article 11**

*Collecting certificates*

Original or photocopied certificates will be returned to candidates upon request, provided no controversy is in progress, 90 days from the merit ranking list publication. Documents will be returned directly to the interested party or to a proxy. After 5 months from publication, the University is no longer responsible for the conservation and restitution of the aforementioned documents and may proceed to discard them.

**Article 12**

*Processing of personal data*

Pursuant to Article 2, paragraph 1, of Legislative Decree No. 196 of June 2003, the University of Campania "Luigi Vanvitelli" ensures that the processing of personal data is carried out in compliance with fundamental rights and freedoms, as well as the dignity of the applicants, with particular reference to privacy, personal identity and the right to data protection. In this regard, according to the provisions of Article 13 of Legislative Decree No. 196 of 30 June 2003, all personal data provided by applicants will be processed, in accordance with the procedures set out in Article 11 of the Legislative Decree No. 196 of 30 June 2003, exclusively for the purposes connected and instrumental to the present competition notice and management of any future relationship with the University. In particular, processing of personal data will be carried out in the following ways: computerized and on paper. Provision of personal data is compulsory for the completion of the competition procedure referred to in this notice and for the future management of the career of the research fellow; consequently, any refusal to provide the data will not allow the competition procedure and the management of the professional relationship with the University to be carried out. The data may be disclosed to public or private subjects, also through inclusion on the University website, for obligations imposed by legal provisions. The data controller is the University of Campania "Luigi Vanvitelli", in the person of the Rector pro-tempore, in the capacity of legal representative of the institution.

**Article 13**

*Organizational unit responsible for the competition procedures*

Organizational unit responsible for the competition procedures: Ufficio per la Formazione alla Ricerca, Viale Ellittico n. 31, 81100 - Caserta; tel. 0823/274470 - 66; e-mail ufficio.formazionericerca@unicampania.it

Responsible for the administrative procedure: dott.ssa Michela Schettino – tel. +39 0823 274470
Article 14

Final provisions

For all matters not provided for by the present competition notice, the rules contained in Law No. 240 of 30 December 2010, Ministerial Decree of 9 March 2011 and in the Regulations on Awarding Research Grants for the carrying out of research activities will apply.