

**CALL FOR APPLICATIONS
FOR ADMISSION TO THE DEGREE COURSE IN
DATA ANALYTICS
FOR THE ACADEMIC YEAR 2023/2024**

ART. 1) COMPETITION ANNOUNCEMENT

A single competition has been announced for admission - academic year 2023/2024, to the three-year degree course in Data Analytics cod. B34 (class L41) - pertaining to the Department of Mathematics and Physics of the University of Campania "Luigi Vanvitelli" - for a planned number of **72 places**, of which **27 places** intended for non-EU citizens residing abroad, and **45 places** intended for EU citizens and non-EU citizens resident in Italy as per art. 26 of Law 189/02;

ART. 2) REQUIREMENTS FOR PARTICIPATION IN THE COMPETITION

The following can submit an application to participate in the competition:

- for access to the **45 places, exclusively EU citizens and non-EU citizens resident in Italy**, pursuant to art. 26 of Law no. 189 of 2002;
- for access to the **27 places reserved for non-EU citizens, non-EU citizens resident abroad** not included in the aforementioned art. 26 of Law 189/2002; the participants for this contingent must be included in the lists of applications for the Data Analytics study courses of this University, sent to this University by the territorially competent Diplomatic or Consular Representatives.

All candidates are admitted to the competition procedure with reservations. The administration may order at any time, with a reasoned provision, the exclusion for failure to meet the prescribed requirements or for false declarations; this provision will be notified to the interested party by registered mail with acknowledgment of receipt.

ART. 3) APPLICATION TO PARTICIPATE IN THE COMPETITION AND SUPPORT TOLC

1. SUBMISSION OF THE APPLICATION TO PARTICIPATE IN THE COMPETITION

The procedure for submitting the application to participate in the competition for admission to the three-year degree course in Data Analytics involves **TWO MANDATORY PHASES**:

A. REGISTRATION TO THE CISIA TEST RESERVED AREA AND REGISTRATION FOR THE ENGLISH TOLC-E VIA THE CISIA PORTAL (<https://www.cisiaonline.it>);

B. REGISTRATION IN THE RESERVED AREA AND REGISTRATION FOR THE COMPETITION VIA THE UNIVERSITY PORTAL (<https://www.unicampania.it>);

Phase A

To register in the CISIA TEST reserved area and register for the ENGLISH TOLC-E, please refer to what is reported on the CISIA portal (<https://www.cisiaonline.it/area-tematica-tolc-cisia/iscriversi-al-tolc/>) and compliance with the provisions of the art. 3 of the TOLC Regulations published on the CISIA website at the following link <https://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti>.

Participants with disabilities/DSA have a space available to upload the appropriate certifications. At the link <https://guide.cisiaonline.it/it/Registrazione> an explanatory guide is available on how to create the account and upload documents and certifications to the CISIA TEST Reserved Area.

The TOLC is a national test promoted and managed by the Inter-university Consortium for Integrated Systems for Access (CISIA).

The Department of Mathematics and Physics has decided to use the ENGLISH TOLC-E TEST in TOLC@HOME mode or at the candidate's home in virtual classrooms according to the procedure and regulations reported on the CISIA portal (<https://www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale/>).

For the purposes of this announcement, the ENGLISH TOLC-Es taken starting from January 2023 and no later than November 30, 2023 are considered valid.

Candidates, therefore, have more TOLC delivery sessions available, even early ones already carried out, starting from January 2023 and no later than the deadline of 30 November 2023.

The delivery calendar of the ENGLISH TOLC-E TEST at any University can be consulted on the CISIA portal (<https://www.cisiaonline.it/area-tematica-english-tolc-cisia/home/>). This University has provided for the provision of the ENGLISH TOLC-E- from 01 January 2023 to 30 November 2023.

To take the TOLC, the participant must pay the all-inclusive compulsory expense contribution, collected by CISIA on behalf of the university, physical or virtual, where he takes the test. The amount of this contribution is non-refundable and is the same throughout the national territory and is set every year by the Assembly of CISIA Consortium Members.

For the year 2023 this contribution has been set at €30.00.

Payment must be made according to the methods set out in the art. 3.2 of the CISIA TOLC Regulations published at the following link <https://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti>.

Registration is confirmed only when the receipt of payment and registration is present in the reservation management area.

This receipt must be kept and gives the right to take the test. If you do not receive confirmation of payment and do not have the registration receipt, you will not be allowed to take the TOLC.

Phase B

To register for the competition via the University portal, candidates must submit a request to participate exclusively via an IT procedure, using the access credentials to the University web services (www.unicampania.it - [Servizi per Studenti](#) > [Concorsi on line](#) - click on > **ACCEDI**, starting from 30 October 2023 and no later than 30 November 2023.

The application submission procedure can be carried out - 24 hours a day - from any computer connected to the network.

Those who do not already have the credentials to access the University web services [will have to register first](#).

For useful information when registering for the first time on the University web service, it is necessary to follow the instructions available in the [Guide for new user registration](#) at the aforementioned web address.

Once you have logged in to the online services for students, you need to click on *Segreteria/Test di ammissione/Iscrizione concorsi* and choose the competition for admission to the three-year degree course in **Data Analytics**, then continue in the various screens proposed by the IT procedure.

The aforementioned IT procedure will be deactivated, strictly and automatically: at 11.59 pm on 30 November 2023.

Failure to submit the application to participate in the competition in compliance with the terms and methods indicated above for the aforementioned two mandatory phases precludes any possibility of participation in the competition.

The Administration, at every stage of the procedure, reserves the right to ascertain the truthfulness of the declarations in lieu of certification or deeds of notoriety made by the candidates, in accordance with current legislation on the matter; the candidate, therefore, must provide all the elements necessary to allow the Administration to carry out appropriate checks.

All candidates are admitted conditionally to the procedure referred to in this competition notice.

The Administration, with a reasoned decree, may proceed, at any time, to exclude the candidate from the competition for failure to meet the prescribed requirements.

2. SAVING THE TOLC

The **ENGLISH TOLC-E** is made up of **36 questions divided into 3 sections**. The sections have a predetermined number of questions, and each section has a predetermined time, that is:

SECTIONS	NUMBER OF QUESTIONS	TIME AVAILABLE
LOGIC	13 QUESTIONS	30 MINUTES
READING COMPREHENSION	10 QUESTIONS	30 MINUTES
MATHEMATICS	13 QUESTIONS	30 MINUTES
TOTAL	36 QUESTIONS	90 MINUTES

Each question is a multiple-choice question and has 5 possible answers, of which only one is correct.

The result is determined as follows:

- 1 point for each correct answer;
- points -0.25 for each incorrect answer;
- 0 points for each answer not given.

Participants are required to comply with the rules and behaviors indicated in the art. 4.2 of the TOLC Regulations published on the CISIA website at the following link <https://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti>.

The score obtained, immediately viewable on the screen at the end of the test, will be recognized as official and made available only starting from 7.00 pm 48 hours after the end of the TOLC@HOME.

Once the test is over, the Commissioners can access the recordings made and verify the correct performance of the tests, as well as take into consideration reports of any anomalous behavior in the use of the client or the SEB application by CISIA.

48 hours after the end of the TOLC@HOME, the person who has correctly carried out the test, following the rules and behaviors indicated in the regulation, will have their TOLC@HOME result recognized and will be able to access the certification of the result.

For any further information regarding the activities related to taking the TOLC, please refer to what is reported on the CISIA portal at the following links:

- https://guide.cisiaonline.it/it/Prima_del_TOLC
- <https://www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale/>

Finally, it should be noted that on the CISIA portal it is possible to access the exercise area at the following link https://training.cisiaonline.it/utenti_esterni/login_sso.php

ART. 4) CRITERIA AND PROCEDURES FOR THE APPOINTMENT OF THE COMMISSION

The Commission responsible for the admission test, appointed with D.D. n. 427 of 01/08/2023, is made up of the President and 3 (three) full members plus 3 (three) alternates, appointed from among all the teachers and researchers with teaching activities in the study courses of the Department of Mathematics and Physics.

The Commission bears all responsibility for the regular conduct of the selection in question and the definition of the relevant ranking, according to the methods and criteria provided for in this Notice.

The Commission is also responsible for the tasks that will be indicated in detail in the appointment provision. All operations carried out by the Commission must be reported in a specific report, initialed on each sheet and signed by the President and all members of the relevant commission.

The members of the Commission, prior to accepting the nomination, must, after consulting the records showing the names of the candidates admitted participating in the competition, issue a

declaration that they do not have a relationship of kinship or affinity with any of them up to and including the fourth degree, not to hold political office.

ART. 5) INSERTION, TRAINING, SCORE CALCULATION AND SCROLLING IN THE RANKING LIST

For the purposes of inclusion in the ranking, interested parties must:

1. Reach the minimum total score threshold of at least 13 points out of 36 points on the online ENGLISH TOLC-E;
2. Reach the minimum threshold of 5 points out of 13 points in the "Mathematics" section of the online ENGLISH TOLC-E;
3. Demonstrate knowledge of the English language through the presentation of one of the certifications recognized for the purposes of certifying knowledge of the English language at a level at least equal to B1, relating to the Common European Framework of Reference (CEFR).

You can refer to the table:

<https://www.cambridgeenglish.org/it/exams-and-tests/cefr/>

Candidates who have exceeded the aforementioned minimum score thresholds, and who are in possession of the English language certification, must attach, in addition to the aforementioned documentation, the result of the ENGLISH TOLC-E carried out within the established deadlines through the ELIXFORMS procedure which will be made known on the University website - www.unicampania.it - in the section dedicated to admission to the [degree course in Data Analytics](#) starting from 08:00 on 30 October 2023 and no later than 11:59 pm on 30 November 2023.

Candidates who are unable to demonstrate possession of language skills through the production of an official certification may request, through the aforementioned ELIXFORMS procedure, to take an online English language interview.

The interview will be held on November 27, 2023, at 2.00 pm.

The information useful for taking the online interview to verify knowledge of the English language will be provided through a notice on the website of the [Department of Mathematics and Physics](#).

Upon completion of the interview, the candidate will be awarded a suitability equivalent to the mandatory B1 access requirement.

The position in the ranking of students who have taken the ENGLISH TOLC-E online and who are in possession of the English certification, or who have achieved eligibility for the interview, will be determined on the basis of the score reported by the ENGLISH TOLC-E, if passed with a score of at least 13 points of which 5 in the "Mathematics" section.

Passing more than 5 quizzes in the "Mathematics" section will have such value in the overall calculation of the score as to increase the total score by 1.5 points for each additional point of passing beyond 5 points.

For each level of certified knowledge of the English language higher than B1 (B2, C1, C2 or more) one point will be awarded up to a maximum of 3 points for a level equal to or higher than C2:

- **B1= 0**
- **B2 = 1 point**
- **C1 = 2 points**
- **C2 or higher = 3 points**

Which will be added to the TOLC score and the points obtained in the Mathematics section.

It is reiterated that students who do not have a language certification and who attend the interview to ascertain their linguistic suitability will not receive any additional scores. Eligibility is equated in the calculation of the score with the minimum access requirement B1.

- The final score is calculated as follows:

Candidate score: ENGLISH TOLC-E score + 1.5 x (mathematics section score -5) + English language certificate score (CEFR)

The general merit ranking will be published on the website of this University www.unicampania.it and on the notice board of the Science Student Secretariat Office on 7 December 2023.

This publication constitutes official notification to interested parties, for all purposes.

The non-EU citizen candidates placed in the first 27 places, and the EU and non-EU citizen candidates resident in Italy referred to in the art. 26 of Law no. 189 of 2002 placed in the first 45 places of the respective rankings, will be declared winners and will be able to produce an application for enrollment in the Degree Course in Data Analytics.

In case of ex-equo, the student with the least seniority will be admitted to the course.

In the event that the applications for participation of EU citizens and non-EU citizens resident in Italy, referred to in art. 26 of Law no. 189 of 2002 received within the deadlines are lower than the number of places available, the latter will be made available to non-EU citizens not included in the aforementioned art. 26 of Law 189/2002.

The notice with the allocation of the remaining places will be published on 5 January 2024 on the University website www.unicampania.it and posted on the noticeboard of the Student Secretariat.

Candidates successfully placed for admission purposes will be able to submit an application for enrollment in the Degree Course in Data Analytics.

In case of ex-equo, the student with the least seniority will be admitted to the course.

Those entitled to registration must register and submit the registration application exclusively according to the methods set out in the art. 6 of this notice, starting from 9.00 am on 08 January 2024 and no later than 12.00 pm on 12 January 2024.

ART. 6) REGISTRATION OF WINNERS

To enroll in the three-year degree course in Data Analytics relating to the Department of Mathematics and Physics of the University of Campania "Luigi Vanvitelli" you must be in a useful position in the ranking, i.e. within the position that corresponds to the maximum number programmed for the course degree.

The participants, having placed themselves in a suitable position for the purposes of admission to the course, acquire the right to enroll in it within the deadline prescribed by the competition notice.

The general merit ranking will be published on the website of this University www.unicampania.it and on the notice board of the Science Student Secretariat Office on **7 December 2023**.

This publication constitutes official notification to interested parties, for all purposes.

Those entitled to registration must register and submit the registration application exclusively according to the methods indicated below, starting from 11 December 2023 and no later than 22 December 2023.

Failure to exercise the right to enroll within the prescribed deadline will result in the forfeiture of the right itself.

Register and submit the enrolment application online, by accessing the online [student web services area \(ACCEDI AL SERVIZIO\)](#) with the credentials already used for submitting the application to participate in the competition, according to the methods indicated in the [Guide for enrollment in limited number study courses](#) or in the [Guide for enrollment for transfer to a limited number study course](#), published at the aforementioned link in the student web services area.

During the ONLINE REGISTRATION procedure of the enrolment application, **it is MANDATORY** to upload the following documentation:

- valid identity document (*mandatory and blocking upload*);
- tax code (*mandatory and blocking upload*);
- passport size photo (*at least 266x354 pixels*) showing the face in close-up (*mandatory, non-blocking upload, to be carried out in any case within 30 days of registering the application*).
- Print the enrollment application (*mandatory upload in the next phase - online submission procedure*).

During the ONLINE SUBMISSION procedure of the enrolment application, **it is MANDATORY** to upload the following documentation in the user's web area in the "Career/Career Attachments" section:

- Enrolment application (previously printed) must be signed and dated (*Type of Attachment: Enrolment Application*);
- Payment receipt of the PagoPA payment notice relating to the first enrolment instalment (*Type of Attachment: Payment receipt for the first enrolment instalment*).

The enrolment application will be considered duly submitted only if, within the deadlines set for enrolment itself, they are present in the aforementioned IT procedure no. 4 upload – (*identification document, tax code, signed enrolment application and receipt of payment of the first registration instalment*).

Failure to comply with what is indicated above will result in the loss of the right to registration itself. **The exact date and time of upload is recorded in the University database, therefore UPLOADS carried out after the indicated deadlines WILL NOT BE VALID for enrolment.**

With reference to the [University Fees Manifesto for the academic year. 2023/2024](#), the amount of the **regional tax** is differentiated into the following **three bands**:

- I.S.E.E. up to €25,500.00 and for students belonging to developing countries pursuant to art. 13 co. 5 Prime Ministerial Decree 04/09/2001 (Ministerial Decree 115/2023)
REGIONAL TAX €120.00;
- I.S.E.E. between €25,500.01 and €51,000.00 and for students with a family unit residing abroad
REGIONAL TAX €140.00;
- I.S.E.E. above €51,000.00 and for students who do not have an I.S.E.E. certificate. at the time of payment of the tax
REGIONAL TAX €160.00.

[Consult the notice relating to the payment method of the REGIONAL TAX.](#)

During the online procedure for completing the enrolment application, it is necessary to authorize the University to automatically recover the I.S.E.E. (*for those who have it*) directly from the INPS database, in online mode, through the reserved web area (Career Data). In the absence of the ISEE data or in the absence of the aforementioned authorization for the automatic recovery of the data in question, the student is automatically assigned the maximum range established by the Campania Region for the payment of the Regional Tax for the right to study.

ART. 7) INFORMATION ON THE PROCESSING OF PERSONAL DATA

Pursuant to the articles. 13 and 14 of the GDPR – General Regulation on EU Data Protection n. 679/2016 – the personal data provided by the candidates will be collected at the University of Campania “Luigi Vanvitelli”, for the purposes of managing the selection and will be processed in paper form and through an automated database.

The data controller is the Rector of this University.

At any time, the interested party may exercise his rights towards the data controller, pursuant to the articles. from 15 to 22 of the aforementioned EU Regulation 2016/679, including the right to access data, the right to rectify, update, complete or delete erroneous, incomplete or collected data in terms that do not comply with the law, as well as the right to object for legitimate reasons for their processing.

These rights may be asserted by sending a request to the DPO with the subject: "Privacy rights" e-mail: rpd@unicampania.it or PEC: rpd@pec.unicampania.it.

For further and more detailed information, please refer to the privacy policy published on the university website at the following link <https://www.unicampania.it/index.php/privacy>.

ART. 8) PUBLICITY AND PROVISIONS TO ENSURE THE TRANSPARENCY OF THE COMPETITION PROCEEDINGS

1. This notice is published today on the website of this University, at www.unicampania.it and can also be consulted at the Science Student Secretariat Office.

All publications provided for in this announcement have the value of official notification to interested parties for all legal purposes and consequences; therefore, the University will not send notifications and personal communications to candidates.

The forms relating to this competition can be found on the University website, at www.unicampania.it.

2. Candidates have the right to exercise the right of access to the documents and documentation of the competition proceedings (*limited to the documents and documentation of the competition proceedings under the jurisdiction and possession of this University*) in accordance with the provisions of Law 241/1990 and subsequent amendments. and in compliance with the provisions of the University Regulations implementing the aforementioned law 241/1990, referred to in the premises of this provision, issued with D.R. n. 622 of 07/26/2018. The interested parties enjoy the rights referred to in art. 7 of the aforementioned Legislative Decree and the articles. from n.15 to n. 22 of the aforementioned EU Regulation 2016/679, including the right to access data concerning them "[Request for documentary access](#)", as well as some complementary rights, including the right to have incorrect data rectified, updated, completed or deleted , incomplete or collected in terms that do not comply with the law, as well as the right to oppose their processing for legitimate reasons.

ART. 9) FINAL PROVISIONS

1. For anything not expressly provided for in this announcement, please refer to the legislative, regulatory and ministerial provisions cited in the introduction.

2. This University reserves the right to exclude at any time the candidates who participate in the test announced with this announcement for failure to comply with the provisions given therein or the deadlines indicated or for lack of the requirements required of the candidates.

3. We reiterate the obligation to comply with the terms and provisions of this announcement.

ART. 10) COMPETENT COURT

An appeal against the content of this provision is permitted to the T.A.R. competent for the matter, within 60 days of its publication.

ART. 11) PROCEDURE MANAGER

Pursuant to art. 4 of law no. 241 of 07/08/1990 (New rules regarding administrative proceedings and the right of access to administrative documents), of the University Regulations implementing the aforementioned Law 241/90 (issued with Presidential Decree no. 622 of 26/07/2018) Dr. Grazia Marocco is appointed as responsible for the entire competition procedure, which is not the responsibility of the Judging Commission.

The person in charge of the procedure, prior to accepting the nomination, must, after consulting the records showing the names of the candidates admitted to participate in the competition, issue a declaration that he does not have a relationship of kinship or affinity with any of them up to and including the fourth degree, not to hold political office.

ART. 12) INFORMATION NOTES

For any information or support, the Science Student Secretariat Office located in Via Vivaldi, 43 – 81100 Caserta is available on working days at the telephone number 0823274626 and at the following email address: segreteria.scienze@unicampania.it.

We inform you that the Science Student Secretariat Office is open to the public on the following days and times:

- MONDAY and WEDNESDAY from 1.30pm to 3.30pm;
- TUESDAY, THURSDAY, FRIDAY from 09:00 to 12:00.

Organizational Unit Responsible for the Procedure:

Science Student Secretariat Office

E-mail: segreteria.scienze@unicampania.it | [Web page](#)

Office Head: Dr. Grazia Marocco

Address: Via Vivaldi, n. 43 - Caserta

Responsible for the procedure: Dr. Grazia Marocco

Tel.: 0823/274446 - 0823/274626